

HOW TO UPLOAD A SPONSORSHIP LETTER

1

LOG IN TO STUDENT PORTAL (UNISIS)

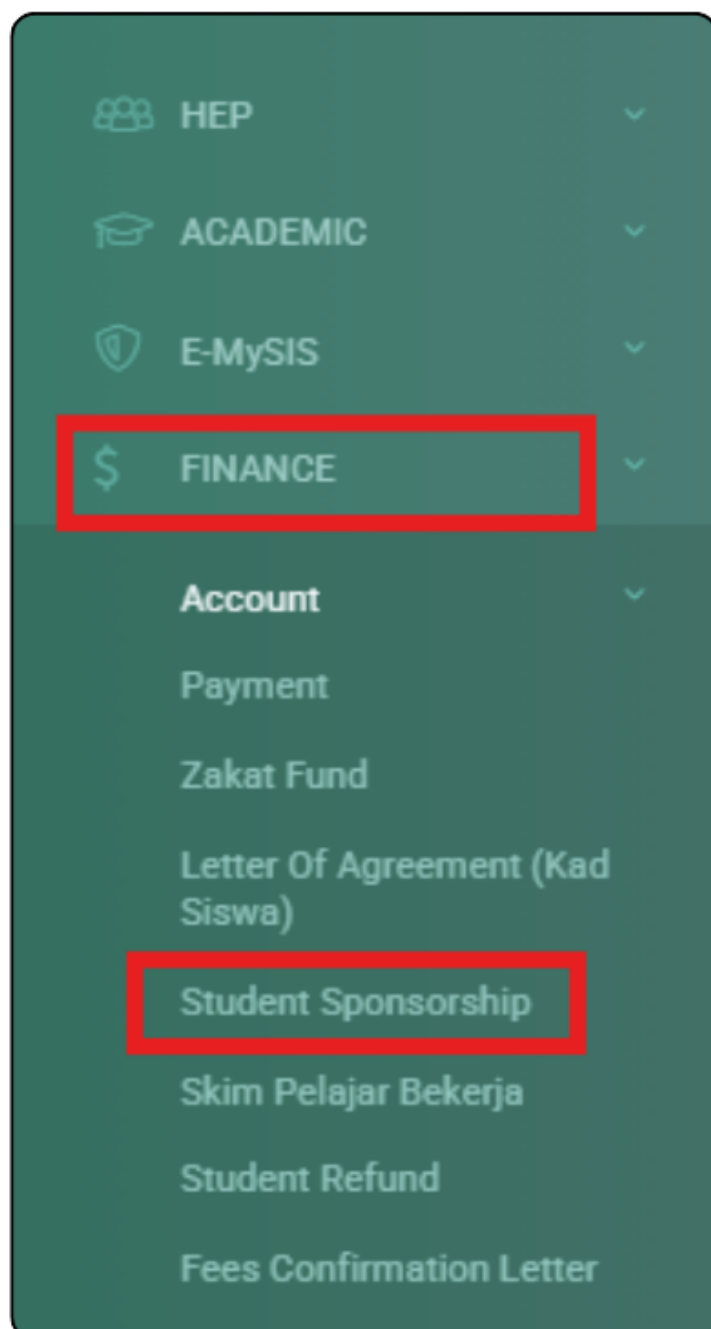
Log in to the Student Portal (UNISIS) or scan the provided QR code



2

CLICK "STUDENT SPONSORSHIP"

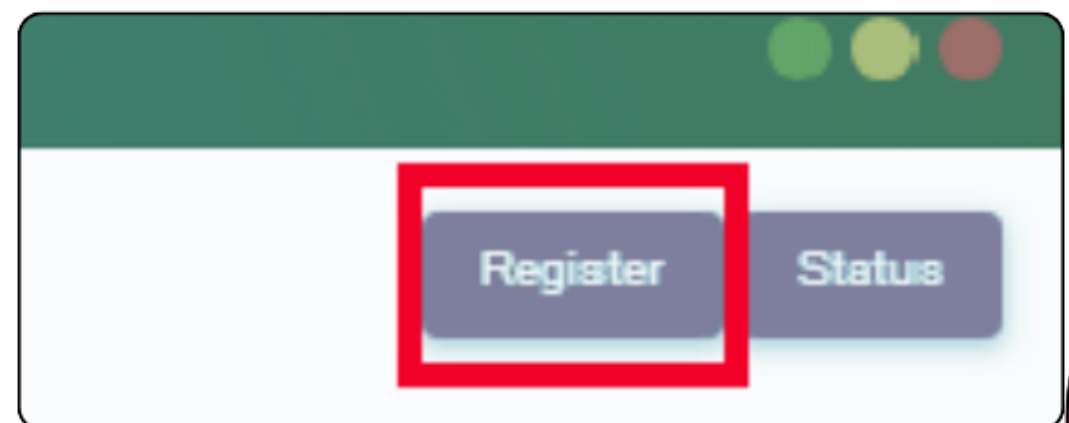
Go to **Finance** tab, then select **Student Sponsorship**.



3

CLICK "REGISTER"

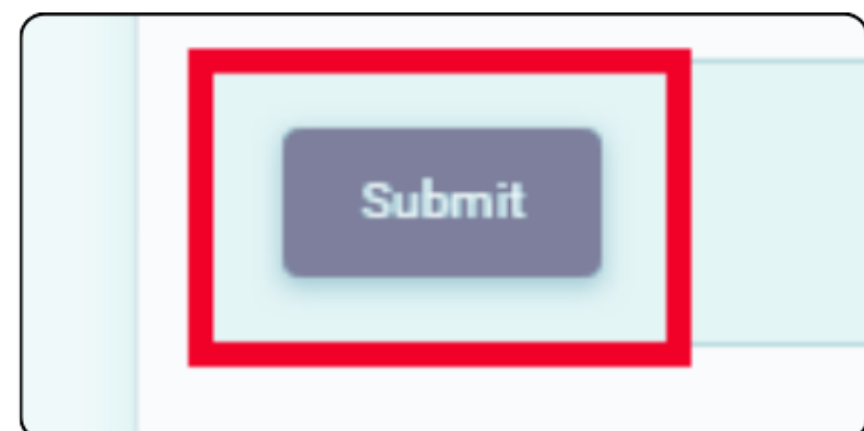
Click the **Register** button at the top right corner to upload your sponsorship letter.



4

CLICK "SUMBIT"

After filling in all the required information, click **Submit** to update your details in the system.



5

CLICK "STATUS"

Click **Status** to review the progress of your application.

